

# Tilston School Association



Tilston Parochial C of E Primary School, Church Road, Tilston, Malpas, Cheshire. SY14 7HB.  
TSA Committee: Chair - Louise Pugh, Treasurer - Nicola Prince, Secretary - Katy Schofield.

## **Minutes of the Annual General Meeting held on Wednesday, 21<sup>st</sup> September, 2011 at Tilston School**

**Present:** Louise Pugh (Chair), Nicola Prince (Treasurer), Katy Schofield (Secretary), Mel Featherstone, Emma Hayward, Leigh Hayward, Jill Farmer, Kate Buckeridge, Richard Harley, Maree Hegarty, Christine Matu, Kay Dutton (Denise Preece and Georgina Spry arrived just before AOB)

**Apologies:** Zoe Davies, Mandy Deponeo, Kim Fowles, Annie Buckley, Jo Haigh, Jo Huxtable, Tracey Tomlinson, Janet Brattel, Christy Williams, Pam Edwards.

Louise welcomed everyone to the meeting and took apologies.

### **Minutes of Last Annual General Meeting**

The Minutes of the Annual General Meeting held on Wednesday 22<sup>nd</sup> September 2010, were read out and approved. There were no matters arising from the Minutes.

### **Chair's Report**

Events that the TSA have held over the past year have included Bags2school, Cake Stalls, Christmas Activities, Easter Treasure Hunt and Summer Fair. Upcoming planned events are the Quiz Night on Wednesday 19<sup>th</sup> October, another Bags2school collection on 2<sup>nd</sup> November and the Christmas Fair on 25<sup>th</sup> November.

Louise thanked all the people who have helped in the past 12 months. Especially with all the behind the scenes help, organising events and setting up.

Louise gave special thanks to Nicola and Katy for all their hard work in the last year.

Many thanks also to Kate Buckeridge for running the second hand uniform sales for the past 12 months, she is now handing this role over to Mel Featherstone and Zoe Davies. Thanks to them for taking over.

Louise talked about looking into funding to develop the current 'pond area' into a larger adventure play area. She is looking into grants and lottery funding etc.

The TSA is also waiting for more wish list items from all the staff.

Louise asked for it to be noted that the TSA do a lot of behind the scenes work for school and are always there to provide refreshments for various events in and outside of school. Events such as the Summer Fair require a lot of hard work and as such the TSA really need more volunteers to help with setting up, manning stalls and tidying up. If we could rely on a group of core helpers who we can draw upon to help it would be fantastic.

### **Treasurer's Report.**

The Financial overview for the year was circulated.

Closing Bank Balance at 21 September, 2011: £7966.28.

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This year some new Gazebos have also been purchased which were brilliant at the Summer Fair. One of the main expenses has been the coaches for trips etc.

Other funds have remained in the bank to be made available for our new head's future plans. The books and natural bags that were purchased by the previous committee are still on-going.

## Major Purchases/Outgoings

Coaches	£1091.40
Gym Mats for PE	£229.68

Nicola thanked everyone again for all their support and hard work, and hopes this will be another successful year.

## Headteacher's Report

Mr Harley commented on how much work the TSA do and how reliant the school are on them. The TSA are providing refreshments on Friday for the Mayor of Chester's visit to mark the first anniversary of the Bluebell Nursery. Mr Harley thanked the TSA on behalf of the staff and the rest of the school.

Mr Harley thought that the Summer Fair was a great event, was a fabulous day and that it was a big event for such a small school. He agreed that we do need some 'core' helpers, as these events are a lot of work. Priorities as a school are for funding for trips to continue. The cost of trips are rising all the time and to keep this costs manageable it is important that the TSA can continue to cover the coach hire. The school wants to enhance the curriculum by developing the outdoor areas especially the pond and adventure playground area. This year will be focused on improving these areas. It is one of the first things you see at school and it would be nice if it was more attractive. We have many events planned for the year ahead, the calendar is already full of both school and TSA events.

## Election of Officers

No nominations for officers have been received this year. As such those on the committee agreed to stay on and were nominated and seconded once again.

Chair- Louise Pugh nominated by Mel Featherstone, seconded by Maree Hegarty  
Treasurer- Nicola Prince nominated by Kay Dutton, seconded by Kate Buckeridge  
Secretary- Katy Schofield nominated by Richard Harley, seconded by Mel Featherstone

## Any Other Business

Various fundraising ideas were discussed including doing another calendar this year or Christmas cards instead. The committee agreed to discuss this at their next meeting. It was suggested that photographs taken of the children during school events and trips be made available

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for parents to buy.

Denise Preece suggested a family event to be held again such as a bingo or beetle drive. The committee and Mr Harley agreed that this may not be possible before Christmas due to so many other events in the diary. Once again this will be discussed at the next meeting.

Quiz night was briefly discussed and the idea of charging a corkage fee if we decide to allow alcohol at the event. Mr Harley agreed to look into this as we are unsure of the policy due to the event being held in school.

Emma and Leigh Hayward discussed the possibility of having an auction of promises with Leigh offering to be the auctioneer.

Harvest Festival is on the Friday 7<sup>th</sup> October, the Church would like donations of flowers and greenery on Thursday 6<sup>th</sup> and helpers up at church at 10am that day.

Denise Preece asked if the TSA has a target for fundraising this year. Until further investigation into costs of the development of the adventure play and pond area is completed this figure is unknown. The TSA will be focussing all its fundraising this year on this project and hopes it will be completed by the summer term.

Meeting closed at 7.55pm.